F. No. 41/2/49-Public

Indexed

Govt of India.

Ministry of Home Affairs.

Public

Notes.

Subject:- National Flag for India.
Code for the use of—
Adoption of—in Schools
and Colleges.

Further Reference

F. No. 41/2/50-Pub.

NATIONAL ARCHIVES OF INDIA

(9)

Ministry of Home Affairs.
Public

Dy.No.10559/48-Public. S.No.1

A copy of the code said to have been drawn up by the Madras Government has not been received. Instead, a copy of the rules framed by us in regard to the use of the National Flag and a copy of our press communique issued in this regard have been sent by the Government of Orissa. The Provincial Government may, in the first instance, be requested to send us a copy of the code drawn up by the Madras Govt. A draft is put up for approval.

RAS
22.12.48

N. Mukherji
22/12
for us.

S.No.2 Issue

Serial No. 3

. We may have no objection to the adoption of the code regarding the use of the Indian National Flag in Schools and Colleges in the Orissa Province which is drawn up by the Government of Madras. The Provincial Government may be informed accordingly as in the DFA.

RAS
25.1.49

N.M
25/1

I informally mentioned this matter to D.S (J) sometime back. The code for the use of the national flag in educational institutions in Madras ~~has~~ follows mutatis mutandis the rules in force in U.S.A and other Countries generally regarding the use of the national flag. We need not have any objection to the Orissa Govt copying the same for their Province. The P.G. are competent to frame such local instructions. Draft may please be seen: D.S (J) 12.2.49 S.V Raman 15.2.49

NATIONAL ARCHIVES OF INDIA

(2)

S. No. 4 Issue

NATIONAL ARCHIVES OF INDIA

4

CORRESPONDENCE

NATIONAL ARCHIVES OF INDIA

(5)

DEPARTMENT/OFFICE.

Draft Letter / Memorandum / Telegram

File No.

Serial No.

1. Date of despatch

No.

Dated

2. List of enclosures

NATIONAL ARCHIVES OF INDIA

S. 5 (Large).
MFP—265 S&P—6767—(M-529)—8-9-47—60,000 Pads.

S. No. 1

(6)

GOVERNMENT OF ORISSA
EDUCATION DEPARTMENT

NO 9242 E

D. 10559/48 84
18/12

From

Rai Sahib S.C.Palit, B.A.,
Secretary to Government

To

The Secretary to Government of India,
Ministry of Home Affairs
New Delhi.

Cuttack dated the 11th December, 1948.

Ref :- Your letter No.41/5/48 Public dated 14-6-48.

Sub :- Use of the National Flag of India.

Sir,

I am directed to say that the Government of Madras have drawn up a code for the use of the National Flag in Schools and Colleges of their Province. A copy of the code is enclosed for your perusal. The Government of Orissa are now considering to adopt the same in the Schools and Colleges of this Province.

I am therefore to request you to inform the Provincial Government if the Government of India approve of the Code as drawn up by the Government of Madras.

Yours Faithfully,

SECRETARY TO GOVERNMENT.

S.Das

NATIONAL ARCHIVES OF INDIA

ANNEXURE (7)

Rules for the display of the National Flag of India

1. DISPLAY OF THE FLAG ON BUILDINGS.

(a) Normally that Flag should be ~~xx~~ flown only on important Government buildings such as High Courts, Secretariats, Commissioner's offices, Collectorates, Jails and offices of the District Boards and Municipalities. It should be flown on the residences of the Ministers (both Central and Provincial) and Chief Commissioners. The ~~Government~~ Governor General and Governors have special Flags of their own and they will continue to fly those flags on their residences.

(b) Indias representatives in foreign countries and States should fly the flag on their residences.

(c) In Forntier areas, the Flag may be ~~xx~~ flown and at special places.

(d) Ruling princes and Raj Pramukhs may also use the Flag on their residences, together with their own State Flags, if they so choose.

(e) The use of the Flag by the Army, Navy and the Air Forces will be governed by the special rules ~~made~~ made for the purpose.

(f) On special occasions like the Independence Day celebrations, National Week, January 26 and Mahatma Gandhi's Birthday, as well as on any other particular day of National Rejoicing the use of the Flag will be unrestricted.

2. DISPLAY OF THE FLAG ON CARS.

(a) The Flag may be flown on the cars of the Ministers and Speakers both Central and Provincial, Chief Commissioners and India's representatives in foreign countries and States.

(b) Ruling Princes and Raj Pramukhs may also use the Flag on their cars, together with their own State Flags, if they so choose.

(c) The Governor General and the Governors have their own special Flags. They will continue to use those.

NATIONAL ARCHIVES OF INDIA

No.41/5/48- Public.
Government of India.

(8) (3)

.....

Press Communique.

Use of the National Flag of India.

While it was appropriate to use the National Flag on all occasions during the struggle for freedom, it is felt that, now that freedom has been won, there should be well defined regulations for the use of the Flag as is the practice in other countries. The Flag is the emblem of the Nation and it is essential that it should not be brought into disrepute by unregulated use.

The Government of India have framed rules for the display of the National Flag, that is, on buildings, and on motor cars. As regards buildings, both official and residential, the Flag will be flown on all occasions on important Government buildings such as High courts, Secretariats, Commissioner's offices, Collectorates, Jails and offices of the District Boards and Municipalities at special places in frontier areas, as also the residences of Ministers (in the Centre and in the Provinces) of Chief Commissioners, India's Representatives in foreign countries and States, and Ruling Princes and Raj Pramukhs. The Governor General and Governors have special flags of their own, which they will continue to fly on their residences and cars.

The use of the flag by the Army, Navy and Air Force will be governed by special rules made for the purpose.

The privileges for use of the flag on motor cars will be limited to Ministers and Speakers (in the Centre and in the Provinces) Chief Commissioners and India's Representatives in foreign countries and States, Ruling princes and Raj pramukhs.

On special occasions like the Independence Day celebrations, National Week, January 26 and Mahatma Gandhi's birthday, as well as other particular days of national rejoicing the use of the flag will be unrestricted.

The Government of India hope that the Public will uphold the dignity of the National Flag and extend their full co-operation in adhering to the rules indicated above.

NATIONAL ARCHIVES OF INDIA

(9) (4)

Incidentally, Government have noticed the indiscreiminate use of the emblem of the Flag in advertisment etc. and would remind the public that such use is not in keeping with the dignity of the National Flag. Attention of the Public id drawn in this connection to the provisions in section 69 of the Trade Mark Marks Act which prohibit the unauthorised use of the emblem of the National Flag in any trade, business, calling or profession.

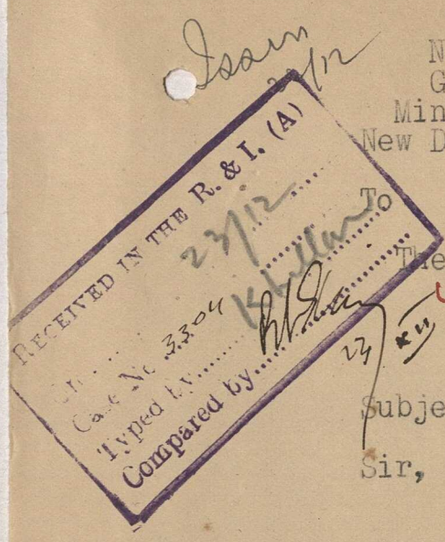
New Delhi, 16th July 1948. Ministry of Home Affaxirs.

NATIONAL ARCHIVES OF INDIA

S. No. 2

(10)

No. D. 10559/48-Public.
Government of India.
Ministry of Home Affairs.
New Delhi, the 24th December 1948.



To

The Secretary to the Govt. of Orissa,
Education Department,
Cuttack.

Subject: Use of the National Flag of India.

Sir,

With reference to your letter No. 9242-E, dated the 11th December 1948, on the above subject, I am directed to say that a copy of the code ~~for~~ re. the use of the National Flag said to have been drawn up by the Government of Madras, has not been received with your letter. Instead, a copy of the rules framed by the Govt. of India and a press communique issued in this regard, have been ~~received~~ forwarded. I am, therefore, to request that a copy of the ~~said~~ code may be furnished to this Ministry in order to enable them to consider the case.

Yours faithfully,

N. Thomas

for U.S. (Pb).

NATIONAL ARCHIVES OF INDIA

S.No.3

(11)

D.38/49-Pb
5/1

GOVERNMENT OF ORISSA
EDUCATION DEPARTMENT

NO 9741 E

From

Sri N.R.Patnaik, B.A., B.L.,
Under Secretary to Government

To

The Under Secretary to Government of India,
Ministry of Home Affairs,
New Delhi.

Cuttack dated the 28th December, 1948.

Sub :- Use of the National Flag of India.

Sir,

P.S/Cor.

With reference to your letter No.D.10559/48 Public dated the 24th December, 1948 I am directed to enclose a copy of the code regarding the use of the National Flag drawn up by the Government of Madras as desired.

YOURS FAITHFULLY

28.12.48

UNDER SECRETARY TO GOVERNMENT

S.Das

NATIONAL ARCHIVES OF INDIA

(12)

GOVERNMENT OF MADRAS
EDUCATION AND PUBLIC HEALTH DEPARTMENT

G.O.(Ms.) No.409, Education, dated 2nd March 1948.

National Flag - Use in schools -Traditions and Code- Orders passed.

ORDER No.409, Education, dated 2nd March 1948.

The Government consider that it is necessary to develop uniform traditions regarding the display and use of the Indian National Flag. They have accordingly drawn up the Code set forth in the annexure to these proceedings for the use of the Indian National Flag, for adoption in all educational institutions. The Director of Public Instruction should issue a circular to the heads of all educational institutions directing them to adopt th the Code and also to have 'flag salutation' conducted in their institutions periodically.

2. The Government consider it desirable that the instructions in the Code should be translated in all the regional languages of the province and copies (in English and the other languages) printed with suitable illustrations and published for sale. The number of copies may be about 50,000 in all. The Director of public Instruction is requested to take necessary steps in that regard.

(By order of His Excellency the Governor)

M.V.Subramanian,

Secretary to Government.

NATIONAL ARCHIVES OF INDIA

(13)

Appendix.

1- The Flag should be displayed only from sunrise to sunset. It should be displayed on national holidays specified by Government and on historic and special occasions. The Flag should always be hoisted briskly and lowered slowly and ceremoniously.

2. When carried in a procession with another flag or flags, the Flag of the Indian Dominion (hereafter called the National Flag) should be either on the marching right, that is, the flag must be on the right side of the person or persons who are marching in the procession or, when there is a line of other flags, the National Flag should be in front of the centre of that line.

3. When displayed with another flag against a wall from crossed staffs, the National Flag should be on the right, i.e., the flag must be on the right side with reference to the direction which the flag is facing and its staff should be in front of the staff of the other flag.

4. When a number of flags are grouped and displayed from staff, the National Flag should be at the centre or at the highest point of the group.

5. When flags of other states or pennants of societies are flown on the same halyard, the National Flag should always be at the peak. When flown from adjacent staffs, the National Flag should be hoisted first and lowered last. No flag or pennant should be placed above or to the right of the National Flag.

6. When the flag is displayed from a staff projecting horizontally or at an angle from the window sill, balcony, or front of building, the orange side should be at the top.

7. When the flag is displayed in a manner other than ~~the~~ by being flown from a staff, it should be displayed flat, whether indoors or out. When displayed either horizontally or vertically against a wall the orange colur should be uppermost. When festoons, rosettes or drapings of green, white and orange are desired, coloured cloth should be used, but never the flag.

8. When displayed over the middle of the street, as between buildings, the flag should be suspended vertically with the saffron

NATIONAL ARCHIVES OF INDIA

(19)

saffron to the North, in an East and West street, or to the East in a North and South street.

9. On a speaker's platform, the flag, if used flat, should be placed above and behind the speaker. It should never be used to cover the Speaker's desk, nor to drape over the front of the platform. If flown from a staff, it should be on the speaker's right.

10. When used in connection with the unveiling of a statue or monument, the flag should form a distinctive feature during the ceremony, but the flag itself should never be used as a covering for the Statue, ~~for this purpose~~. Bunting may be used for this purpose.

11. When flown at half-staff, the flag is hoisted to the peak for an instant, then lowered to the half-staff position; but before lowering the flag for the day, it is raised again to the peak. By half-staff is meant hauling down the flag to one half the distance between the top and the gay line and in the absence of the gay line, half of the staff.

On memorial days, the flag is displayed at half-staff from sun rise until noon and at full staff from noon until sunset; for the Nation lives and flag is the symbol of the living Nation. This may be adopted only if a Memorial Day is instituted.

12. Flags flown from fixed staffs are placed at half staff to indicate mourning. When the flag is displayed a small staff, as when carried in parade, mourning is indicated by attaching two streamers of black crepe to the spear head, allowing the steamers to to fall naturally. Crepe is used on the flag staff only by order of Government.

13. When the flag is displayed inside of a place of worship, it should be from a staff placed on the congregation's right as they face the priest or leader of the congregation. The service flag, the State flag, or other flag should be at the left of the congregation. If the flag is displayed in the chancel or on the platform, the National Flag should be placed on the priest's right as he faces the congregation and the other flags on his left.

14. When the Flag is in such a condition that it is no

NATIONAL ARCHIVES OF INDIA

no longer a fitting emblem for display, it should not be cast aside or used in any way that might be viewed as dispespectful to the National Colours, but should be destroyed as a whole, privately, preferably by burning or by some other method in harmony with the reverence and respect we owe to the emblem representing our Country.

Salute to the flag.

15. When the flag is passing in parade or in a review all persons present should face the flag, stand at attention and salute. Those present in uniform should render the right hand salute. The salute to the flag in the moving column is rendered at the moment the flag passes.

When giving the pledge to the flag.

16. In pledging allegiance to the National Flag, the practice to be adopted in schools is as follows:-

Standing with folded hands all repeat together the following pledge:

"I pledge allegiance to the Flag of the Indian Dominion and to the Indian State for which it stands. One -- Nation indivisible, with liberty and justice for all"

Directions for hoisting the flag.

17.(1) The School will assemble in open square formation with the pupils forming the three sides and the flag staff at the centre of the fourth side. The Headmaster, the pupil leader and the person unfurling the flag(if other than the Headmaster) will stand three paces behind the flag staff.

(2) The pupils will fall in according to classes and in squads of ten (or other number according to strength). These squads will be arranged one behind the other. The pupil leader of the class will stand to the right of the first row of his class and the form master will stand three paces behind the last row of his class, towards the middle. The classes will be arranged along the square in the order of seniority with the seniormost class at the right end.

NATIONAL ARCHIVES OF INDIA

(3) The distance between each row should be at least one pace (30 inches); and the space between Form and Form should be the same.

(4) When each Form or Class is ready, the Class leader will step forward and salute the selected school pupil leader. As soon as all the Forms are ready, the school pupil leader will step up to the Headmaster and salute him.

The Headmaster will return the salute. Then, the flag will be unfurled. The school pupil leader may assist.

The school pupil leader in charge of the parade (or Assembly) will call the parade to attention, just before the unfurling, and h he will call them to the salute when the Flag flies out. The parade will keep at the salute for a brief interval, and then on the command "Order", the parade will come to the attention position.

(5) The Flag salutation will be followed by the National Song (Jana Gana Mana). The parade will be kept at the attention during this part of the function.

(6) On all occasions when the pledge is ~~xx~~ taken, the pledge will follow the national song. When taking the pledge, the Assembly will stand to attention and the Headmaster will administer the pledge slowly and ceremoniously and the Assembly will repeat it after him.

CAUTIONS.

1. Do not permit disrespect to be shown to the National Flag.

2. Do not dip the National Flag to any person or anything. The regimental colour, State flag, organisation flag, or institutional flag will render this honour.

3. Do not display the National Flag with the orange down.

4. Do not place any other flag or pennant above or to the right of the National Flag.

5. Do not let the flag touch the ground or the floor or trail in the water.

6. Do not place any object or emblem of any kind on or above the flag of the National Flag.

NATIONAL ARCHIVES OF INDIA

(17)

7. Do not use the flag as drapery in any form whatever.
8. Donnot fasten the flag in such a manner as will permit it to be easily torn.
9. Do not drape the flag over the hood, top, sides, or back of a vehicle, or of a rail-road train or boat. When the flag is displayed on a motor car, the staff should be affixed firmly to the chassis, or clamped to the radiator cap.
10. Do not use the flag as a covering for a ceiling.
11. Do not carry the flag flat or horizontally, but always as in a parade, aloft and free.
12. Do not use the flag as a portion of a costume or of an athletic uniform. Do not embroider it upon cushions or handkerchiefs nor print it on paper napkins or boxes.
13. Do not put lettering of any kind upon the flag.
14. Do not use the flag in any form of advertising nor fasten an advertising sign to the pole from which the flag is flying.
15. Do not display, use or store the flag in such a manner as will permit it to be easily soiled or damaged.

Note: The instructions should be followed by colleges also <u>mutatis mutandis</u>.

NATIONAL ARCHIVES OF INDIA

S. No. 4

(18) 13

Issue 18/2

DEPARTMENT/OFFICE

Ministry of Home Affairs.

Draft ~~Memorandum~~ Letter ~~Telegram~~

File No.

Serial No. ( )

1. Date of despatch

2. List of enclosures

No.F.41/ 2 /49-Public. Dated 21st ~~January~~ February 1949

To

The Under Secretary to the Govt. of Orissa,

Education Department, Cuttack.

Subject: Indian National Flag-
Adoption of the code regarding the use of the Flag in Schools and Colleges.

Sir,

With reference to your letter No.9741-E dated the 28th December 1948 on the above subject, I am directed to say that the Govt. of India have no objection to your adopting the code regarding the use of the Indian National Flag in ~~Schools and Colleges drawn up by the Government of Madras.~~ Educational institutions

Yours faithfully,

U.S.(Pb).

Rec'd Ca. & I. (A) 15/2/50 Ref'd 18/2 Typed Compared by 21/2

p. 6/Cor.

~~drawn up by the Govt.~~ of Madras

ISSUED On 21/2 Initial

NATIONAL ARCHIVES OF INDIA